



**White Pine Charter School**  
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*Success For Every Student*

**WHITE PINE CHARTER SCHOOL BOARD OF DIRECTORS  
 AMENDED Special School Board Meeting Agenda  
 June 9, 2020 at 6:30 PM**

**Join Zoom Meeting**

<https://us02web.zoom.us/j/5440337758?pwd=VU1za0M1V0dibFdLMXNsaGYxOUNBZz09>

**Meeting ID: 544 033 7758**

**Password: 160363**

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*Note: This is a public meeting, not a public hearing. It is expected that audience members will only speak when invited by the Chair. If a member of the audience is disorderly and speaks out of turn, he or she will be invited to leave the meeting.*

**I. Call to Order – 6:30 p.m.**

Board Chair Robinson called the meeting to order at 6:30 p.m.

**II. Director Roll Call**

Chair Robinson	Aye
Director Larsen	Aye
Director Seamans	Aye
Director Stark	Excused
Director Duncanson	Aye
Director Medina	Aye
Director Armstrong	Aye

**III. Pledge of Allegiance**

Lead by Director Larsen

**IV. Mission**

Read by Chair Robinson-Success for Every Student

**V. PPP Loan Disbursement - ACTION**

We have to use the PPP loan in a certain time frame and certain places.

- Mrs. Tyler-We have more time to use the money-until December. As an admin we would like to allocate 24,000, to hourly staff for partial wages loss. This will take care of one week of the 2/3rds pay.
- Director Larsen would like a readout of what we got and where it is going.
- Mrs. Toop-It goes towards payroll and benefits. Except for employer paid portions, utilities, stem rental, at elementary- interest but not principal.
- Director Seamans- Voted as a board to reduce their salary so do we vote to adjust salary again?
- Chair Robinson-\$248,000.00 has been spent. Biggest portion goes to payroll.

**MOTION:** Director Larsen made a motion to use the PPP loan money in the amount of \$24,000.00 plus benefits for hourly employees, Seconded by Director Armstrong. All agreed

#### **VI. Teacher Contract Language - ACTION**

- Dr. Lea-Talked with the lawyer and this is the contract he and I came up with. This is a simple, great contract. This is a contract you can use indefinitely.
- Mr. Graham-This will make it very close to what the state does.
- Director Duncanson-I think we should put a date in the lower right side.

**MOTION:** Director Larsen made a motion to accept the White Pine Charter School non renewable contract, Seconded by Director Medina. All agreed

#### **VII. Supplemental Job Descriptions - ACTION**

- Mr. Graham and Mrs. Tyler-we have worked on these together.
- Mrs. Toop-STEM Leadership, Social Media Specialist, RTI Team Member, PBIS Team Member, Middle School Athletic Director, Lead Teacher, Federal Programs Lead Teacher, Enrichment Clubs Coordinator, Core Knowledge Coordinator and Core Knowledge Academy. All are listed in the June 9th Google Drive.

**MOTION:** Director Larsen made a motion to approve these supplemental job descriptions, Seconded by Director Duncanson. All agreed

#### **VIII. Supplemental Contracts - ACTION**

**MOTION:** Director Larsen made a motion to accept supplemental contracts for the year 2020-2021, Seconded by Director Duncanson. All agreed

#### **IX. Board Organizational Software - ACTION**

- Chair Robinson- I have interviewed 7-8 different companies. On the board section of our website they post everything there. You can click on attachments and see them. It creates an agenda, puts how board members vote. Anyone can see everything that is documented. We

ANY PERSON WHO WOULD LIKE TO ADDRESS THE BOARD WILL PRESENT HIS/HER INFORMATION BEFORE THE MEETING BEGINS. PLEASE COMPLETE THE PUBLIC COMMENT FORM AND PRESENT IT TO THE ADMINISTRATOR OR BOARD SECRETARY.

got an email from Diligent is \$7000. Bookit is \$5000, Community is \$3000.00 no insulation fee. This is the one I recommend. We will have the ability to sign documents. It makes it so much easier to find everything. Even the PFA can use it. The whole school can use it.

-Director Armstrong-will this just be for board minutes?

-Chair Robinson-No we can do teacher contracts, any signatures for everything. This makes it more modern.

-Director Seamans-It shows the exact contract and what was signed. We have a paper trail of who signed and when.

-Mrs. Toop-It makes it easy for transitions from board members to new board members.

**MOTION:** Director Larsen made a motion to approve this contract with Community by Diligent for \$3000.00, Seconded by Director Medina. All agreed

#### **X. New Hires-ACTION-AMENDED**

-Mrs. Tyler-have hired Hsiagn-Hua Wang-STEM School Counselor, Linda Atwood-STEM Math

**MOTION:** Director Larsen made a motion to hire Hsiagn-Hua Wang as the STEM School Counselor RP2 and Linda Atwood as a STEM Math teacher RP3 both at a 1FT, Seconded by Director Duncanson. All agreed

#### **XI. Adjourn - ACTION**

**MOTION:** Director Larsen made a motion to adjourn at 7:43 p.m., Seconded by Director Duncanson, All Agreed