

**WHITE PINE CHARTER SCHOOL BOARD OF DIRECTORS  
REGULAR MEETING - MINUTES**

**White Pine STEM Academy  
2664 1<sup>st</sup> Street Ammon, ID  
(669) 900-6833  
Meeting ID: 476 484 782**

**December 2, 2019 at 5:30 P.M.**

*Note: This is a public meeting, not a public hearing. It is expected that audience members will only speak when invited by the Chair. If a member of the audience is disorderly and speaks out of turn, he or she will be invited to leave the meeting.*

- I. **Call to Order** – 5:30 p.m. Meeting called to order by Chair Frugoli at 5:34 pm
- II. **Director Roll Call** – Director Stark – Present; Chair Frugoli – Present; Director Huffman – Present; Director Larsen – Present (at 5:40 pm); Director Stevenson - Excused
- III. **Pledge of Allegiance** – Led by Mr. Seamans
- IV. **Mission** – Read by Director Stark
- V. **Consent Calendar** – ACTION Director Stark motions to approve the consent calendar. Director Huffman seconds. Motion carries.
  - Approval of October 22, 2019 Regular Meeting Minutes
  - Approval of Agenda
  - Approval of October 2019 Financial Report
- VI. **Public Input** – Public input is an opportunity for anybody to raise an issue. The Board will receive input without comment except to ask questions to those speaking. Comments should be limited to three minutes. The Board will not take a related action during the meeting unless the topic is already noted as an action on the agenda, the Board may address the item in writing or in a subsequent Board meeting. Public input provided by Amber Beck; Alaysha Whitworth; Jeremy Clarke; Tory Alldridge
- VII. **Swear in New Directors** – ACTION Mr. Clarke swears in Mark Duncanson, EmmaLee Robinson, and Jim Seamans
- VIII. **Board Reorganization** – ACTION
  - Board Chair Nominations Director Seamans nominates Director Frugoli, no second. Director Stark nominates Director Larsen, no second. Director Larsen nominates Director Robinson, Director Stark seconds. Director Huffman nominates Director Seamans, Director Frugoli seconds. Nominations close.  
Board Chair EmmaLee Robinson elected on a 4-3 vote.  
At this time, Director Frugoli tendered his resignation from the Board effective immediately.

- Vice Chair  
Nominations Director Larsen nominates Director Stark, Chair Robinson seconds. Director Stark declines nomination. Chair Robinson nominates Director Huffman, Director Seamans seconds. Chair Robinson nominates Director Larsen, Director Stark seconds.  
First vote is a 3-3 tie.  
Vice Chair Joni Larsen is elected on a 4-2 vote.
- Secretary  
Nominations Director Larsen nominates Director Seamans, Chair Robinson seconds.  
Secretary Jim Seamans
- Treasurer  
Nominations Director Larsen nominates Director Duncanson, Director Stark seconds.  
Treasurer Mark Duncanson

- IX. PFA Update** – Hanna Glodowski, PFA President  
PFA Meeting is December 11 at 6:30 in the Cougar Den.  
PFA Bake Sale is December 13  
Earned \$404 from Pizza Pie Café fundraiser and \$130 from Box Tops.
- X. November 4-6 School Closure Approval** – ACTION Director Stark motions to approve the emergency closure. Director Larsen seconds. Motion carries.
- XI. Bank of Idaho Credit** – ACTION Director Stark motions to accept the loan terms as proposed. Director Huffman seconds. Discussion: Director Duncanson asks if we pursued other bids. Mr. Burrows explained that our banking relationship is with Bank of Idaho and this loan would be in third position but has terms consistent with a refinance on a first position loan. Motion carries.
- XII. Digital Library (Overdrive)** – ACTION No action taken
- XIII. December Meeting** – ACTION Director Huffman motions to not hold a December Regular meeting but instead to have a Board retreat on January 10. Director Larsen seconds. Motion carries.
- XIV. Policy** – ACTION Director Stark motions to accept policies 2335, 2435, 2435F, 2700P, and 8170P. Director Larsen seconds. Motion carries.
- 2335 Digital Citizenship and Safety Education
  - 2700P Graduation Requirements
  - 2435 Advanced Opportunities
  - 2435F Advanced Opportunity Form
  - 8170P School Owned Vehicles
- XV. Board Training**
- XVI. Upcoming Meetings**  
December 4 – 2 pm – Staff and Board Holiday Party
- XVII. Executive Session** – ACTION Director Stark motions to move into executive session at 7:05 pm pursuant to code 74-206(1)(b) to consider the evaluation, dismissal, or disciplining of an employee. Director Larsen seconds. Chair Robinson – Yes; Director

Seamans – Yes; Director Huffman – Yes; Director Duncanson – Yes; Director Larsen – Yes; Director Stark – Yes.

74-206(1)(b) – To consider the evaluation, dismissal or disciplining of an employee.

Board exits Executive Session at 8:20 pm.

**XVIII. Personnel Matters – ACTION**

Director Seamans motions to continue employment of “Employee 1” [in spite of result of Department of Education background check]. Director Duncanson seconds. Motion carries.

Director Stark motions to approve bonuses for starting high school for Jeremy Clarke and Nick Burrows as discussed. Director Larsen seconds. Motion carries.

Director Larsen motions to give Jeremy Clarke raise as approved with title of Executive Director. Director Duncanson seconds. Motion carries.

Director Huffman motions to extend offer of three year contract to Jeremy Clarke [through the end of the 2023 school year]. Director Larsen seconds. Motion carries.

**XIX. Adjourn – ACTION** Director Stark motions to adjourn. Director Larsen seconds. Meeting adjourns at 8:25 pm.