

March 13, 2018

I. TITLE: Elementary Teacher – 3rd Grade

II. Position closes April 15, 2018

III. QUALIFICATIONS:

- A. Valid Idaho Teaching Certificate endorsed for appropriate levels and subjects.
- B. Ability to work with students, staff, parents, and the public.
- C. Such alternatives to the above qualifications as the Board may find appropriate and acceptable.

IV. REPORTS TO: Building Administrator.

V. JOB GOALS:

To support the delivery of White Pine Charter School's Core Knowledge curriculum for 3rd Grade and contribute to maximizing student achievement as assessed by state measures.

PERFORMANCE RESPONSIBILITIES:

- A. Plans a program of study that, as much as possible, meets the individual needs, interests, and abilities of students assigned for instruction.
- B. Creates a classroom environment that is conducive to learning and appropriate to the maturity and interests of students.
- C. Guides the learning process toward the achievement of curriculum goals.
- D. Employs instructional methods and materials that are most appropriate to the teaching assignment.
- E. Assesses the accomplishments of students on a regular basis and provides progress reports as required.
- F. Diagnoses the learning disabilities of students on a regular basis, seeking the assistance of Special Education Director as necessary.
- G. Counsels with colleagues, students, and/or parents on a regular basis.
- H. Assists the administration in implementing all policies and/or rules governing student life and conduct, and, for the classroom, develops reasonable rules of classroom behavior and procedure, and maintains order in the classroom in a fair and just manner.
- I. Plans and supervises purposeful assignments for classroom paraprofessionals and/or volunteers.
- J. Takes all necessary and reasonable precautions to protect students, equipment, materials, and facilities.
- K. Strives to maintain and improve professional competence.
- L. Attends staff meetings and serves on staff committees as requested.
- M. Maintains accurate, complete, and correct records as required by law, district policy, and administrative regulation.
- N. Accepts reasonable student supervision assignments that are necessary for the safe management of the school.
- O. Designs lesson plans as an instructional aid. When absent, provides the substitute with lesson plans or complete directions to carry on the educational program of the teacher.
- P. Seeks out opportunities for professional growth.
- Q. Maintains high standards of ethical behavior and confidentiality of student information.

VI. OTHER DUTIES AND RESPONSIBILITIES:

- A. Performs all other duties as assigned consistent with the responsibilities of a teacher, the Idaho Code of Ethics, and the negotiated contract.

VII. TERMS OF EMPLOYMENT:

Equal Opportunity Employer

The exact terms of this position will be determined by the needs of the district and budgetary constraints. Benefits will be in accordance with approved board policy.

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