

**WHITE PINE CHARTER SCHOOL  
BOARD OF DIRECTORS**

**Regular Meeting**

2959 JOHN ADAMS PARKWAY – AMMON, ID

May 16, 2017 – 6:30 PM

**I. Call to Order – Director Burrow**

1. Roll Call Director: **Director Burrows, Director Beaman, Director Gleave, Director Lima, Director Seamans**
2. Pledge of Allegiance: **lead by Director Lima**
3. Welcome visitors: **Clarke Jones, Erika Johnson, Pam Taylor, Joanna Stark, Anna Attebury, Alysa Pack**
4. Approval of agenda: **Motion-Director Beaman, Director Gleave 2<sup>nd</sup>. all in favor**

**II. Mission Statement/Vision Statement/Primary Goals (3 minutes) Read By Ken Graham**

**III. Public Input** – Public input will provide an opportunity for any board member, administrator, staff member or student to raise issues of interest. The Board will receive input without comment, except to as germane questions of those speaking. Comments should be limited to 3 minutes. The Board will take no action relative to any items during the meeting, but will address the items in a subsequent board meeting or in writing. **Amber Beck-I have vacillated back and forth, I feel it is important for my family and for our school. This year has been very rough for us. One of my children has had a very difficult year. His spark has faded and is gone. I have reached out to administration. I understand I can't be privy to all. I feel WPCS has failed my child. I don't know what can be done. Somewhere we are missing the mark. I hope my child will get back his spark next year. Children should not be punished during their specials class. I think we need to talk about these problems. Thank you. I love WPCS.**

**IV. PFA Update (3 min) Joanna Stark-Election, Field Day next week. Meet one last time to finalize everything. Director Beck-Thank you for all the PFA has done.**

**V. Upcoming Events (2 min) Read by Ken Graham**

1. Open voting for board positions May 16<sup>th</sup> **Will be announced on Website and PFA Facebook page on May 17<sup>th</sup>. Will not be announced tonight.**
2. WPCS ComicCon May 17
3. 4<sup>th</sup> Grade Rendezvous May 17
4. Middle School Spring Music talent show Friday
5. Kindergarten Graduation May 22
6. Art Show May 22
7. 6<sup>th</sup> grade track meet at Ravsten stadium May 24
8. Elementary field Day May 24
9. Middle School Field Day May 25

10. 8<sup>th</sup> grade promotion May 25-**Ms. Croft and Ms. Kunz putting on. Graduation will start at 6pm**

11. Last Day of School -Dismissal at 12:00

**VI. Financials Update (5 min)**

1. Budget Adoption-**Mr. Bailey-Side walk, Gym lights, Kitchen, Rocky Mountain will pay for half of the cost if we replace lights with LED lights in the gym. Sent emails out for kitchen. Sent out 5 emails yesterday, 4 emailed back not interested. So we have one bid. Director Burrows-dependent upon 12 new middle school students? Mr. Bailey-we need 12 additional middle school students to break even. We have balanced our budget by not buying curriculum. Director Beaman-If we do not get 12 additional students we will have a loss next year? Mr. Bailey-Yes. Director Beaman-Is it likely to get these students? Mr. Bailey-Yes we should be able to according to Mr. Clarke. Director Lima-Do we market? Mr. Bailey-We need to put things out. Director Lima-Maybe a new way to advertise? Maybe work session? Director Lima-I know somebody that can help us with marketing. Mr. Baiely-We need a video of our school. We need pictures. Director Lima-I think we can make a difference and get back to where we were. Mr. Bailey-Part of our cost is because of the added staff also. When you run your own kitchen there are initial costs. If we are a subsidized school it cannot show a profit. Director Beaman-Next work session needs to talk about marketing. Director Lima-Do we want to adopt the budget and then work on it? Mr. Bailey-This is a budget we have to turn into the state. It is a very generic estimate. Director Beaman-what does the state do with it? Mr. Bailey- They start funding me in July with this. Director Lima-If the board wants to set a goal then we can still do that? Mr. Bailey-Yes we can and I would be happy to do that. Director Beaman-we also talked about offsetting some of these expenditures with fund raisers. Mr. Bailey-better to leave things in budget then have to redo it later. We should be putting 5% away every year, and we have not been doing that. Audit will be end of May so that we are ready to refinance. Interest rate will go down when we refinance. Motion to adopt budget, Director Beck-motioned, Director Gleave 2<sup>nd</sup>, all in favor.**

**VII. Consent Agenda (1 min)- Motioned by Director Lima, 2<sup>nd</sup> by Director Beaman.**

1. April 2017 minutes
2. April Financials
3. New Teacher Hires – Todd Olsen (2<sup>nd</sup>) Carrie Ford (2<sup>nd</sup>) Laura Tracy (1<sup>st</sup>)

**VIII. Admin Report (5 min) Read by Ken Graham**

1. New Teacher Mentoring 3 new teachers. 1 first grade, 2 second grade. Lots of turnover for this year. We will be having grade level mentors. Going to train early for new curriculum, June 6<sup>th</sup> and 7<sup>th</sup>. Mr. Clarke and I will build into their schedule to meet after school instead of car

pool duty. Director Beck-I got to meet Mr. Olson. I asked him if he read our charter. I think new hired teachers needs to read our charter. Mr. Graham-I agree. We are going to have a new hire teacher orientation.

2. **PBIS Update** –Data sheets handed out to board. - \$350 per year to keep updated. Average referrals, March-9.5, April-6.5, going to see spikes in certain months. Referrals by grade you can see 1<sup>st</sup> grade has a lot. We are working with them on this. Large percentage of referrals has been due to minor contact referrals. Had officer Cornelson come in and talk to the students. We are doing our check-in, check-out with certain students. SWIS is a great program to really drill down to see where we really need to help with student behavior. Next year we are really going to roll out our school wide matrix. Example-posters in the hall, Lesson plans, lots of teaching at beginning of school year. You can pin it all the way down to each student. Director Beaman-can a parent ask for the child's discipline record? Mr. Graham-yes. Becky-Schools that a student may be going to when they request records are asking for this record too. Mr. Graham-Teachers will get form at the end of school to fill out.

### **Regular Business (15 min)**

3. **Committee Reports**-Director Lima-Expansion committee-25,000 feet building, Boy Scouts will be leasing. It is the old Melaluca building. Alturis is leaving and so we should maybe look at it. I have talked to Mr. Bailey and he said it could work. Director Burrows-the breakup of the space is interesting. We would have to make a few changes. Director Beck-I think it is worth looking into. Main concern is location. Could be a short term location? Director Burrows-Bussing could help. Director Lima-We have more info now on this building then we did before when we looked at this. Director Burrows-Mr. Bailey has given us numbers; he sent it to our WPCS emails. Director Beaman-I worry about our numbers and filling a high school. Director Seaman-I am worried about filling a high school too. Director Beck-We have the families that want it. They want to stay at WPCS. Director Burrows-If you survey parents, they want teacher variety, they want different teachers. They leave because they want to get ready for different teachers and students to get used too. Director Lima- I think we could make this all work. Mr. Bailey-You have to make it work depending on who is coming through the door. How many admin? Teachers? Director Lima-easy turnkey, it can jump start the conversation. Director Beaman-It is worth looking at. Are the exit surveys still on file? Director Burrows-Lets ask parents. Let's look at exit surveys. Joanna Stark-Not all parents knew they were filling out an exit form. Erika Johnson-State Charter School said we would not be able to expand due to being in remediation. Director Beck-those are 2 years old. We are on there for minor situations. Director Lima-We have been looking for several years so that we are careful. Director Burrows-It just warrants a discussion when there is a building there. We are not going to set ourselves to fail. We have spent a lot of time in work sessions. Mr. Bailey-you might look at another K-12. Director Lima-our middle school is 1-2 grades ahead. Director Beaman-Lots of parents would love a school on the Westside. Director Gleave-what about the property to the north of us? Director Beck-belongs to Ammon, I have talked to the Mayor, I am trying to find out some info on

it. I am also talking to the people that own the land around us. Maybe time for another work session on this?

Director Seamons-does the board have to vote on the kitchen expansion. Are we going to have to have an emergency session? We need to wait until the Rush's bid comes in.

4. Board Self Evaluation- Director Burrows-Governance committee asked for these to be filled out. This is part of our policy. This is the first time we have been asked to do these.

5. Board Member Term Expiration Resolution- Director Beck sent in email. Director Beaman read the document out loud to the group. Included in the report was board expiration dates.

#### **IV.Upcoming Meeting and Board Items**

0. Regular Board meeting June 27<sup>th</sup> @6:30 – Director Burrows will not be present on this date. There was a request to have the meeting June 20. Confirmed for June 20<sup>th</sup>. Director Lima-we need to have a work session right away. We need to get out the recruiting right away. Director Beaman-I can get info from Mr. Clarke right away. Director Lima-Who do we want to market? Director Gleave-What are other programs offering? Director Seamans-Maybe look at summer activity. Joanna Stark-should we have tours of our school? Director Lima-This Friday a quick call. Mr. Graham chat with the teachers. Conference Call on Friday at 3:30pm.

V. **Adjourn Motion-** Director Beaman,