

## **ABB—Parent Faculty Association**

### **Establishment of the Parent Faculty Association**

The Board shall establish and provide oversight to the Parent Faculty Association (PFA). The PFA shall be organized and operated according to its bylaws. The PFA will partner with the Administrator to assist in achieving board goals and accomplishing the PFA's responsibilities. To this end, the PFA will develop and maintain ongoing collaborative relationships between the PFA and the Administrator, parents, students, faculty, staff, and the Board of Directors.

### **Purpose**

The purpose of the PFA shall be to assist in developing stronger relationships between parents and school employees such that our students will benefit from a respectful educational environment focused on high achievement, accountability, service, trust, and citizenship.

### **Responsibilities**

In addition to any duties and/or responsibilities as established in its bylaws, the PFA shall be responsible for:

- Overseeing the election processes for the Board of Directors and the PFA's leadership positions;
- Conducting the student lottery;
- Conducting an annual staff satisfaction survey and parent/student surveys as needed;
- Increasing public relations exposure;
- Informing the Board on a monthly basis of current activities and needs; and,
- Providing programmatic assistance in areas including, but not limited to, budget recommendations, fund raising, policy recommendations, parent volunteers (room parents, service hour tracking, volunteer opportunity lists, etc.), curriculum, participating in hiring committees, increasing student retention, etc.