

## GOVERNANCE STRUCTURE

### 1. Board of Directors

White Pine Charter School, Inc. is organized and managed under the Idaho Nonprofit Corporation Act. The Board of Directors of White Pine Charter School shall be deemed public agents authorized by an Authorizing Chartering Entity (ACE).

The Board of Directors of White Pine Charter School will consist of no less than five (5) and no more than 9 members. At least one director shall not have children attending ~~the~~ White Pine Charter School. At least two directors shall be parents with children in attendance at White Pine Charter School. White Pine Charter School will be a legally and operationally independent entity established by the nonprofit corporation's Board of Directors.

The Board of Directors is responsible for financial and legal requirements of the corporation including the annual budget, expenditures and legal compliance with local, state and federal regulations. The Chair of the Board of Directors sign employment contracts and ensure compliance with state and federal regulatory agencies. The Board of Directors will have the responsibility to approve the selection of the school Administrator, who may not be one of its members. The Board also will be responsible for hearing, and approving or disapproving, the recommendations of the school Administrator with respect to changes in staffing, program, discipline or curriculum. The Board will, when necessary, adjudicate disagreements between parents and the administration.

### Selection and Replacement

Yearly elections for members of the Board of Directors will be held according to the Bylaws of the Charter School Corporation (refer to Articles of Incorporation and Bylaws). Annually, parents and guardians of the students attending White Pine Charter School and Faculty and employees will vote in individuals into positions vacated on the Board of Directors. In the event of a resignation or death, the current board may vote in a successor.

### Board of Directors

The elected Board of Directors will be legally accountable for the operation of the Charter School.

### Powers and Limitations

The Board of Directors of White Pine Charter School will comply with code section 33-5204.

Relationship between Board of Directors and School Administration will be as follows

Administrator. The Administrator will work under the direction of the Board of Directors and will be empowered to provide educational direction, administration, and on-site day to day operation as well as make decisions concerning but not limited to:

- ∑ implementation of the vision and mission of school
- ∑ instructional materials and supplies
- ∑ resource allocation
- ∑ state charter school requirements
- ∑ school-wide community building
- ∑ special services
- ∑ contracted services
- ∑ disciplinary support
- ∑ public and media relations

- ∑ business and community partnerships
- ∑ curriculum, instruction, and assessment
- ∑ professional development
- ∑ employment and personnel issues
- ∑ enrollment and attendance
- ∑ formative/summative staff evaluations
- ∑ facility conditions
- ∑ transportation

The Administrator will report monthly operations to the Board of Directors.

Standing Committees and Ancillary Support Personnel. Standing committees will be formed in accordance with the bylaws of the corporation. These committees will include, but are not limited to the Parent-Faculty Association (PFA). Ancillary support personnel, including clerical and custodial, will be hired and supervised by the Administrator. The state funding formula will be used for funding to hire staff through the regular budgetary process. Additional resources will be sought through volunteer and fundraising efforts.

Community and Business Partnerships: White Pine Charter School may enter into business arrangements or contracts with other schools, educational programs, businesses, or non-profit organizations based on financial and operational requirements. The authorizing entity shall have no liability for the acts, omissions, debts or other obligations of the school unless otherwise stated in the charter.

## PARENTAL INVOLVEMENT

The Parent-Faculty Association (PFA) of White Pine Charter School will provide consultation to the Administrator regarding ongoing plans for the school.

Parents of students who attend White Pine Charter School will be involved in the education of their children and in the school at many levels. Parents bring an in-depth understanding of their children's personalities, learning styles, and strengths and weaknesses, which is essential for the continuing educational development of their children. The process to ensure parental involvement will be as follows: a. Parents will be asked to volunteer 20 hours per school year. They may work specifically with students, serve on committees, or volunteer as needs arise.

- b. Parents will be encouraged to be involved in the formal operations of the school; Parent-Faculty Association, committees, or Board of Directors.
- c. Parents will be encouraged to provide an appropriate learning environment at home for study.
- d. Parents will be expected to attend two parent teacher conferences per year.
- e. Parents will be asked to participate in a yearly election of the Board of Directors and the PFA executive committee.
- f. Parents will be required to supply in-depth emergency information for each student to the school.
- g. Parents with their child will be required to review and sign the written disciplinary policy and attendance policy.
- h. Parents may be asked to complete surveys throughout the school year.
- i. Parents may be asked to assist in the office with clerical work, classroom assistance, field trips, tutoring and specialized instruction, playground and recess monitoring, athletics and physical education, enrichment programs or other activities as needs arise.

### FINANCIAL AND PROGRAMMATIC AUDITS

White Pine Charter School shall annually submit a report to the authorized chartering entity which approved its charter. The report shall contain independent audits of the fiscal and programmatic operations as required in section 33-5205(3)(k), Idaho Code, a report on student progress based on the public charter school's student educational standards identified in section 33-5205(3)(b), Idaho Code, and a copy of the public charter school's accreditation report.

White Pine Charter School will have an independent financial audit conducted annually. In addition, WPCS will perform an annual programmatic audit and require an audit performed by an outside agency such as the Idaho Charter School Network every two to three years.

At such time as revocation or non-renewal of the charter may be initiated, an independent audit may be performed. White Pine Charter School will follow the requirements set forth by Idaho statute regarding audit reporting.

## DISPUTE RESOLUTION

The Public Charter School Commission and White Pine Charter School will resolve disputes relating to provisions of the charter following the procedures set forth in Section 33-5209 Idaho Code, and the applicable rules of the State Board of Education for notice of defect and submission of a corrective action plan.

Dispute resolutions for parents or guardians are outlined in the student handbook.