

WHITE PINE CHARTER SCHOOL
Board of Directors Meeting Agenda - Minutes
Aug 28, 2018 at 6:30 PM

- I. **Call to Order** – 6:30 p.m. Director Lima. (In attendance: Clark Jones, Murissa Morgan, Jeremy Clarke, Ken Graham, Nick Burrows, Becky Buddenbohm, Devan Tyler)
- II. Director roll call – Lead by Director Seaman-Present, Director Lima, Director Miller, Director Stark, Director Larsen, and Director Frugoli excused for the night.
- III. Pledge of allegiance – Lead by Devan Tyler
- IV. Approval of August Agenda – **ACTION ITEM** Motion to approve agenda-Director Larsen, 2nd Director Larsen, All in favor. Motion Passes.
- V. Approval of July special board meeting and regular meeting minutes - **ACTION ITEM**-Director Seamans, 2nd Director Larsen, All in favor. Motion Passes
- VI. **Public Input** - Public input provides an opportunity for any member of the community, board, administration, staff or student body to raise an issue. The Board will receive input without comment, except to ask questions to those speaking. Comments should be limited to 3 minutes. The Board will not take a related action during the meeting, but it will address the item in writing or in the next board meeting.

Clark Jones –June board meeting notes need updated on te website.

Jeremy Clarke-A big thank you to Amber Beck for all she did for the success of this school, also for all the help in getting the kitchen up and running. Director Lima-Amber left a wonderful legacy.
- VII. **PFA Update** (Murissa Morgan)
Spirit Friday is the 7th of Sept. Sept. 5th is the PFA public meeting @ 6:30pm. The school carnival is Sept. 28th from 6-8pm. Liability is not a concern-for pony ride. Wavers will be filled out for extra caution. Need help cleaning up after carnival. The PFA would love board help. PFA is selling spirit shirts now, the orders are due by Aug. 29th. Clark Jones-Board table would have been nice at back to school night. Director Stark-board members need to wear our board name tags when in the school. Board will come get pictures on Sept. 11th.
- VIII. **Administrative Reports** (Jeremy Clarke, Ken Graham, Nick Burrows)
 - a. Back to school update-Mr. Clarke- I cooked 500 hotdogs, 500 bottles of water were passed out, 6 boxes of sugar for cotton candy were used. People showed up and stayed. It went well because it was not the night before school started.
 - b. Student enrollment & marketing update-523 students enrolled. 134 in middle school. Radio Ad has brought 8-10 enrollments. Native ads will start Sept. 6th on East Idaho news.
 - c. Construction update-Roof has been redone. Not completely done yet, Rain gutters will be fixed. New roof on portables. Kitchen construction done. Looking at a grant from USDA to add kitchen equipment.

- d. Middle school update-Social was so much fun!! Dancing, treats and volleyball. 134 students now in Middle School. Amber Bigler-New Science teacher, Bobbie Hoobler-new History teacher. Alaysha Whitworth moved to STEM and Heather Smith is STEM asst. Mr. Hoobler is doing mastery based learning. Had a meeting with parents tonight to explain what he is doing.
- e. Website – Mr. Graham will be in charge. What is the plan on finishing the website? A list needs to be made of what needs to be done. We will get it done and use those that know how to help.
- f. I -ready update-Using this instead of STAR. Mr. Graham showed an example report.
- g. Technology funds-Mr. Burrows-\$90,000, \$10,000 is for staffing. The rest is for supplies and equipment. New headphone ordered. Mr. Hoobler needs windows laptops, will replace one of the outdated chrome carts. Take care of what teachers need then let the board know what is left. Requested a special board session so we can vote and approve these things so they can be ordered. Special Board Session on Friday, Aug. 31st at 10:15am.
- h. Grant submissions-CHC grant- we will know in Oct. if we got it, It will fund in Nov. Also looking at STEM grants and Cafeteria
- i. Before & after-school activities-Volleyball started yesterday. Katie Walton is the coach. Tom Bench is the Cross Country coach it starts tomorrow, practices are on Wed. and Thur. Academic Coaching will be before and after school. Boys and Girls basketball coming up in the next few months. Lego robotics will be coming. Dungeons and Dragons started last week it is every Friday after school.
- j. Financial Report – The financial report was emailed to all board members.
 - i. Audit update- Should be done Wed. Aug. 29th. Need to approve June financials in special session.
 - ii. Approval of July 2018 financials – **ACTION ITEM**-Motion-Dir. Stark, 2nd-Dir. Larsen, all in favor- motion passes.

IX. New Business

- a. Appointment for new board director-Dir. Beck resigned from the board. We need to come together as a board and see who we would like to appoint.
- b. Finalize 2018-2019 board goals-a handout was given to everyone, please read it over and give feedback.

X. **White Pine STEM Academy Charter** (Jim Dalton)-Mr. Dalton could not make it. Mr. Clarke-Used bloom and now we need to use the charter commission’s template. Will send off Tuesday of next week. Will be submitted by Sept. 11th. Charter Commission meeting is Oct. 11th at 9:00am in Boise. Inviting Jim Dalton, As many board members that can come would be good.

XI. **White Pine STEM High School planning** –see above comments

XII. Board Training

Emailing – if reply all on answering an email that is an open meeting. Must be careful on one on one. Cannot have a conversation with one another that goes from one to another to another. You cannot circumvent the open meeting laws, by one person basically directing a conversation in email, and everyone replying only to them. The replies should be limited to simple feedback, that are not subsequently passed on to everyone.

ACTION ITEMS – Action items must be on the agenda in order to take a vote on items. They must be on the actual agenda before the meeting starts. They can be added prior to the

meeting to update the agenda by a vote in the meeting. But once the meeting begins, they cannot be penciled in and added.

XIII. **Executive Session 74-206 B** – Motion to go into Executive Session-Dir. Miller, 2nd-Director Stark, all in favor @ 8:51pm. Exited Executive session @ 9:40pm.

XIV. **Adjourn**