

CHCA—Handbooks and Directives

In order that pertinent Board policies, regulations, administrative procedures and/or school rules may be known by all staff members and students affected by them, the Administrator shall issue staff and student handbooks as found necessary.

It is essential that the contents of all handbooks conform to school policies and regulations. It also is important that all handbooks bearing the name of the School or one of its schools be of a quality that reflects credit on the district.

The Board shall review and approve the personnel handbooks so that the contents may be accorded the status of Board-approved policy and regulation. The Administrator shall use his/her judgment as to whether other specific handbooks need Board approval. However, all handbooks published shall be made available to the Board for informational purposes.