

DGD—Credit Cards and Telephones

Credit Cards

Credit card purchases will be for those payments that cannot be performed by check or in the event that a payment needs to be extended over a period of time. The credit card billing will be itemized on the cash disbursement submitted to the Board of Directors for approval.

The credit card will be authorized and maintained by the Administrator , Business Manager, and/or Administrator's designee. The credit card limit will be reviewed annually by the Board of Directors.

Telephones

At the Board's discretion, the Board will provide a stipend or school-issued phone to the Administrator.