

## **EEAFB—Extracurricular Activity/Event Driver Requirements**

Drivers operating a school-owned vehicle, equipment for planned school-sponsored programs, functions or activities shall be employees of the White Pine Charter School. Before operating a school-owned vehicle or school equipment the driver or operator shall comply with the following requirements.

The Administrator or designee is authorized to determine when the needs of the White Pine Charter School warrant the use of school-owned vehicles with a designed seating capacity of nine (9) persons or less or to operate school equipment in order to address the needs of the School's educational programs, activities, functions or events.

In carrying out this authority, the Administrator or designee may authorize school employees to drive school-owned vehicles or to operate school equipment for such purposes; so long as the use is consistent with state law (i.e., the circumstances *do not require* the use of a school bus under state regulation) and the requirements of this policy are met.

This policy shall be interpreted in a manner which is consistent with applicable statutes and regulations adopted by the federal and state governments. In the event of inconsistency, the federal or state-adopted requirements shall prevail.

Drivers of school vehicles, including activity drivers, are not required to obtain a Commercial Drivers License (CDL) unless they operate a vehicle that is designed to carry ten (10) or more passengers, including the driver.

All drivers transporting students in school-owned vehicles, whether on school activity trips or in connection with school programs or functions, shall be required to successfully complete a pre-service training conducted by a school bus driver instructor certified by the State Department of Education.

All existing drivers transporting students at the time of adoption of this policy shall present documentation of completion of such training or satisfy this training requirement within six (6) months of adoption of this policy.

Within the first year of driving a school-owned vehicle, all such drivers shall complete training, unless documentation is provided for previous completion, in a nationally-recognized or state-approved first aid course, including CPR, and a nationally-recognized or state-approved defensive driving course.

*Cross Refs.: EEB—Business and Personnel Transportation Services  
EEAE—Bus Safety Program  
JIC—Student Conduct  
JK—Student Discipline*