

GBE—Staff Rights and Responsibilities

All certificated employees of the School are subject to and protected by the policies and regulations of the Board, applicable laws, and administrative rules.

Directory Information

It is the responsibility of each staff member to keep the Business Manager advised at all times of current name, address, and telephone number. This information shall be held confidential unless a written release is given by the employee or so ordered by due process of law.

Emergency Information

It is also the responsibility of each staff member to keep the Business Manager informed of the name of the person(s) to be notified in the event of an emergency.