

## **JID—School Meal Charge**

It is the goal of White Pine Charter School to see that healthy meals are available each day for all students. The Child Nutrition Department is responsible for adhering to the USDA guidelines that pertain to school meals. Unpaid balances place a financial burden on our school. The purpose of the meal charge policy, approved by the school board, is to give guidance to parents, guardians and staff regarding meal charges in the cafeterias.

### **Elementary Schools**

- A phone call will be sent when account balances fall below \$0.00. The call will continue until the negative account balance is paid.
- Payments may be made via cash and check. All payments sent to school need to be in an envelope marked with the student's name and teacher's name.

### **Middle Schools**

- A phone call will be sent when account balances fall below \$0.00. The call will continue until the negative account balance is paid.
- Payments may be made via cash and check. Payments are sent to the office. All payments sent to school need to be in an envelope marked with the student's name and teacher's name.

### **Adults and Staff**

- No charges are allowed for adult or staff meals.
- Payments may be made via cash or check in the office.

Positive student balances will be carried from year to year in each account. Parents will need to notify the office to request refunds. Balances may be transferred to a sibling's account.

\*Parents are encouraged to set up notifications on Powerschool to manage their student's account balances. It is preferred that parents prepay for meals to reduce delays in the serving line.

All negative account balances will be transferred to the White Pine Charter School Business Manager for collection at the end of the school year.