

JLCD—Administering Medications to Students

Definitions

“Medication” means an epinephrine auto-injector, a metered-dose inhaler or a dry powder inhaler prescribed by a physician and having an individual label; and

“Self-administration” means a student’s use of medication pursuant to prescription or written direction from a physician.

Self-Administration

Students are permitted to possess and self-administer prescribed inhalers and/or epinephrine auto-injectors at all times. Parents are required to file duplicate prescriptions with the Administrator, or designee.

School Administration of Medication

School personnel shall not administer prescription, nonprescription or herbal medications to students without written authorization of the student’s parents. A written Medication Agreement Form must be signed and submitted by the parent or legal guardian for all prescription, nonprescription and herbal medications to be administered or self administered at school.

Verbal requests or permission to administer prescription, nonprescription or herbal medication may be accepted only when made by the parent or legal guardian to the Administrator, or designee, when prior delivery of the required Medication Permission Form is not reasonably possible under the circumstances and only when the Administrator, or designee, can confirm the request is legitimately from the parent or legal guardian.

Medical Agreement Form

School personnel will maintain the Medication Agreement Form as a written record for all medications administered to students. The record will include the student's name, medication to be administered, dosage, date, the time administered, and the name of the school personnel assisting the student.

All medication administered by the school shall be stored in a secure, locked, clean container or cabinet.

Prescription Medication

Subject to the exceptions stated above, prescription medication will be administered to students only on the specific written request of the student's parent or legal guardian and with the written authorization of the student's prescribing physician as identified on the Medication

Agreement Form

If the student is to receive prescription medication for fourteen days or more, the student's prescribing physician must complete the School's medication agreement as identified on the Medication Agreement Form. If the student is to receive prescription

medication for less than fourteen days, the pharmacy labeled bottle is interpreted to be the physician's written authorization.

Prescription medication must be provided in an individual pharmacy labeled container. The label shall state the student's name, the name of the medication, how often it is to be administered, the dosage, when the medication is to be discontinued (where appropriate) and the name of the authorized prescribing healthcare provider.

An authorized prescribing physician may indicate a need for a student to carry his or her own medication due to unique circumstances and after consideration of the student's age, maturity and independence with medication administration. The parent must submit written permission on the Medication Agreement Form or other individualized health plan for a student to self-carry a one day dose of medication for student as authorized by the student's healthcare provider. For any self-carry prescription medication, the student's healthcare provider shall complete the Medication Agreement Form.

If the student abuses or misuses the privilege to self-carry the medication, the privilege may be withdrawn by the Administrator, or designee, and the student may be subject to discipline as stated in the code of conduct.

Nonprescription Medication

Subject to exceptions above, nonprescription and herbal medication must be provided in a pharmaceutical labeled container and will be administered only in accordance with specific written instructions from the student's parent or legal guardian as identified on the Medication Agreement Form.

Special Consideration for Asthma and Anaphylaxis

A student with asthma, severe allergies, or a similar life-threatening condition may possess and self-administer medication in accordance with this policy.