

KE1—Public Concerns and Complaints Procedures

If a member of the community has a complaint, the following procedures are intended to assist in its resolution:

- If the matter relates to a student, and it is appropriate, talk with the student's teacher. If the matter remains unresolved, talk with the Administrator.
- If resolution of a problem cannot be accomplished at the Administration level, either party may refer the matter to the Board for review.
- When a complaint is made directly to the Board as a whole or to a Board member as an individual, it will be referred to the school administration for study, and resolution if possible, prior to any formal Board consideration and/or action.
- If during the course of a public comment portion of a board meeting a complaint is leveled against an employee that may have a negative effect upon the employee's character or employment status, the Board Chair shall immediately inform the complainant that the issue may be presented during a portion of the board meeting's executive session in compliance with Idaho's open meeting laws.

Reference: Idaho Code §§ 67-2340 through 67-2347